

# Learning Agreement for Studies (1<sup>st</sup> - 2<sup>nd</sup> cycle)



Student	Last name(s)	First name(s)	Date of birth	Nationality <sup>1</sup>	Sex [M/F]	Study cycle <sup>2</sup>	Field of education <sup>3</sup>
Sending Institution	Name	Faculty/Department		Address	Country	Contact person name <sup>4</sup> ; email; phone	
Receiving Institution	Name	Faculty/ Department	Erasmus code <sup>5</sup>	Address	Country	Contact person name; email; phone	
	Ca' Foscari University of Venice, Italy	/	I VENEZIA01	Dorsoduro 3246 – 30123 Venice	Italy	International Office – <a href="mailto:international.cooperation@unive.it">international.cooperation@unive.it</a> ; +39 041 2348054, 7000	

## Before the mobility

### Proposed study programme at the Receiving Institution

Planned period of the mobility: from [month/year] ..... to [month/year] .....

Course catalogue at Ca' Foscari University: <http://www.unive.it/data/9639>:

**BE CAREFUL AT YOUR COURSE SEARCH:** the courses you choose should correspond to your study level, as you need some previous competences to attend them. Thus if you are attending a 1<sup>st</sup> cycle/undergraduate/1<sup>st</sup> level programme you should choose only 1<sup>st</sup> level courses:

- Search by "Study programme" (sorry, at the moment the definitions are in Italian);
- Pay attention to the codes: T (ex. FT1) means "Triennale", which refers to 1st cycle /undergraduate level courses, M (ex: EM50) stands for "Magistrale", which refers to 2nd cycle/master's level courses;
- You must choose courses offered in the semesters of your mobility: the 1st semester runs from September to January and it is composed of a 1st and a 2nd term, the 2nd semester runs from February to June and it is composed by a 3rd and a 4th term.
- UG, MA and PHD students will not be allowed to attend to PHD courses
- You will not be allowed to attend to two or more equivalent courses. In order to check this, it will be sufficient to click on the course webpage, then to the "Professors and degree programmes" label, scroll down to check the label "Equivalent courses for other degree programmes".

Table A  
Before the mobility

Component code <sup>6</sup> (if any)	Course title at the Receiving Institution (as indicated in the course catalogue <sup>7</sup> )	Semester [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) <sup>8</sup> to be awarded by the Receiving Institution upon successful completion
<b>Total: ...</b>			

The level of language competence<sup>9</sup> in \_\_\_\_\_ [indicate here the language/s of instruction] that the student already has or agrees to acquire by the start of the study period is: A1  A2  B1  B2  C1  C2  Native speaker

### Recognition at the Sending Institution

Table B  
Before the mobility

Component code (if any)	Course title at the Sending Institution (as indicated in the course catalogue)	Semester [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution
<b>Total: ...</b>			



<b>Commitment</b>					
<p>By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.</p>					
Commitment	Name	Email	Position	Date	Signature
Student			<i>Student</i>		
Erasmus+ administrative Unit Coordinator at the Sending Institution					
Erasmus+ Scientific Coordinator at the Sending Institution or Coordinator of the Student's Study Programme					

<b>Commitment</b>					
<b>To be signed after the student's selection</b>					
<p>By signing this document the Erasmus + scientific coordinator or Erasmus+ Department Delegate at the Receiving Institution confirms that he/she approves the Learning Agreement.</p>					
Erasmus + scientific coordinator or Erasmus+ Scientific Department Delegate at the Receiving Institution					

- <sup>1</sup> **Nationality:** country to which the person belongs administratively and that issues the ID card and/or passport.
- <sup>2</sup> **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).
- <sup>3</sup> **Field of education:** The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at [http://ec.europa.eu/education/tools/isced-f\\_en.htm](http://ec.europa.eu/education/tools/isced-f_en.htm) should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.
- <sup>4</sup> **Contact person:** person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.
- <sup>5</sup> **Erasmus code:** a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.
- <sup>6</sup> An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.
- <sup>7</sup> **Course catalogue:** detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.
- <sup>8</sup> **ECTS credits (or equivalent):** in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

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<sup>9</sup> **Level of language competence:** a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>