



BWS Scholarship Programme & Procedures 2019/2020 for Partner Universities

Programme Description:

We would like to inform you that your institution, being a partner institution of Aalen University, has been selected to be included in the scholarship programme “**Baden-Württemberg- SCHOLARSHIPS**” from the State of “Baden-Württemberg” for the coming application round 2019/2020. This scholarship programme is intended for students only (incoming and outgoing). The programme has been set up by the State of Baden-Württemberg to support the mobility of students of Baden-Württemberg universities and their partner universities. We will consider applications meant for studies and research at Aalen University. However, please note that we cannot accept any direct applications from your students, therefore you are requested to pre-screen / select suitable applications.

How many grants?

We have the possibility to award scholarships to 1 perhaps 2 (under-/postgraduate) students from your institution who are interested in spending 1 or 2 study semesters at Aalen University during the Academic Year 2019/2020. Grants are normally foreseen for 6 months (1 semester) per student. In case that not all grants that we have foreseen for each partner institution (e.g. because of lack of applicants), further grants might be possible for other partner institutions (which is the reason why it is important to send possibly more than 1 or 2 applications; a further selection will be made by Aalen University based on your ranking lists).

How much?

The monthly grant amounts between EURO 500,- and EURO 1.400,-. The final amount for each grantee will be fixed according to total number of students chosen (ideally from all institutions involved including our outgoings) and according to total grant budget of Aalen University available for the 2019/2020 round. Please understand that our interest is to award a maximum of grants, which is why monthly grant amounts will rather converge towards minimum than maximum amounts.

Study periods:

The semesters of studies at Aalen University concerned are:

- Our Winter semester 2019/2020 starting September 2019 (Fall 2019)
- Our Summer semester 2020, starting March 2020 (Spring 2020).

Who is eligible?

Degree seeking students from your institution, advanced undergraduate, graduates and post graduates with a good or excellent academic performance who desire to spend a study or research semester/s at Aalen University.

Undergraduates should be at least in their 2nd year when applying and at least in their 3rd year when coming to Aalen.

Postgraduates may already be members of your teaching or research staff, but should be in the process of studying for a higher degree like e.g. PhD. Age limit: not older than 35 years when starting the foreseen study period at Aalen

University. We generally accept student applications from any suitable field of studies, no matter for which department the cooperation agreement has initially been set up.

Nevertheless, please note that most courses are taught in German (for English taught courses please check www.aalen-university.de).

Application Deadlines:

Application deadline is: for students March 31st at your institution; documents of chosen candidates should reach Aalen University April 12th latest. Applications as scanned versions per email are accepted. Please send them to hedwig.schroeder@hs-aalen.de.

Application Process:

- The pre-selection must be made by your institution, generally by your international relations office in cooperation with departments concerned.
- In case we receive more than one application from your institution, please add a ranking of candidates with a short comment about each applicant.
- The final selection for recommendation to the State Foundation is made by Aalen University.
- Attention (very important): in the case a candidate nominated for a grant withdraws his/her application at some later stage of the process, then the partner institution should nominate an alternative candidate to Aalen University directly and **NOT** to the State Foundation! This means that if 1, 2 or even more grants have been allocated to your institution after our selection process, there is no guarantee that you can keep the same number of grants in case one or more of your candidates are withdrawing their application at a later stage. In that case, you may nominate alternative candidates to us, but it is possible that the grant(s) concerned will go to another institution.

Application Documents:

Applications must be submitted to the international relations office of the student's **home institution by March 31st 2019.** (Applications sent by students directly to Aalen University will not be considered)

Applications must contain:

- **CV/Resume**
- **Letter of Motivation** (including information on studies and career so far and which studies are intended at Aalen University)
- **Transcripts of Records**
- **Letter of Recommendation** (must be completed by a professor and include information about academic performance and intercultural competences)
- **Proof of minimum B2 English skills**
- **German Language Certificates** if available
- **Further Relevant Certificates** if available

Pre-selected applications are to be addressed via your International Relations Office latest by April 12th 2019 to:

Hedwig Schröder
International Relations Office, Aalen University
Beethovenstr 1, 73430 Aalen, Germany
Email: Hedwig.Schroeder@hs-aalen.de
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